

Lead Midday Supervisor

- Salary details: Pay Band 2, SCP 7 - 8, £26,403 - £26,824 pro rata
- Employment Status: Part Time, Term Time Only
- Hours: 12.5 hours per week
- Contract Type: Permanent
- Working Weeks: 38
- Closing date: 20 September 2026

Start Date: as soon as possible

Winchelsea School is a community special school committed to meeting the needs of pupils, aged 4 to 19, with a wide range of learning difficulties. We collaborate with local schools, who host our satellite classrooms at Kinson Academy, Old Town Infant School, Stanley Green Infant Academy, Canford Heath Junior School, Broadstone Middle School and Magna Academy.

Working alongside our school team, you will coordinate and deploy the Midday Supervisor team on the main and satellite sites to structure safe, happy lunchtimes for our children. This will be done in consultation with the manager, and the role will also support inductions for Midday Supervisors and our pupil behaviour management team.

The role will include supporting the kitchen team with serving lunches, food safety and keeping information on displays up to date.

Lunchtime is a key point in the school day in setting the children up for the afternoon's learning and providing an opportunity to learn through play. Previous experience would be an advantage but is not essential. A commitment towards the wellbeing of children is, however, essential.

Winchelsea School has a comprehensive induction process, provides opportunities for professional development and the potential for progression.

The role requires you to be based at our main Winchelsea School site. However, candidates will be required to transport school meals to pupils at Magna and Canford Heath. This will require you to have business insurance on your vehicle; mileage will be reimbursed at 55p per mile.

Please note that the working pattern is 11am – 1.30pm each day, with 12.5 hours per week on a term time only basis, and the pro-rata salary based on hours and weeks worked will be £6,500 - £6,605.

Should you wish to apply for this vacancy, please review the role profile and complete the application form at www.winchelseaschool.co.uk/vacancies.

Please send your application form to recruitment@winchelsea.poole.sch.uk.

This school is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share the same commitment. The appointment will be subject to an enhanced DBS check, and rigorous checks of shortlisted candidates background credentials.

If you have not been contacted by the school by 28 September 2026, please assume that your application has been unsuccessful.